

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 20 June 2012



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

To: **Members of the Scrutiny Commission**

Mr MR Lay (Chairman)	Mrs L Hodgkins
Mr PAS Hall (Vice-Chairman)	Mr MS Hulbert
Mr C Ladkin (Vice-Chairman)	Mr DW Inman
Mr PR Batty	Mr K Morrell
Mr Bessant	Mr K Nichols
Mrs WA Hall	Mrs S Sprason

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **SCRUTINY COMMISSION** in the Council Chamber on **THURSDAY, 28 JUNE 2012 at 7.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

## SCRUTINY COMMISSION - 28 JUNE 2012

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES (Pages 1 - 4)  
To confirm the minutes of the meeting held on 24 May 2012.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. ENVIRONMENTAL IMPROVEMENT PROGRAMME (Pages 5 - 12)  
Report of the Deputy Chief Executive (Community Direction) attached.
7. FIRST SIX MONTHS OF INTERNAL HOUSING REPAIRS SERVICE (Pages 13 - 16)  
Report of the Chief Officer (Business, Contract & Street Scene Services) attached.
8. SCRUTINY COMMISSION WORK PROGRAMME 2011-12  
To consider items for the 2012/13 work programme.
9. FORWARD PLAN OF EXECUTIVE AND COUNCIL DECISIONS (Pages 17 - 22)  
Copy of the Forward Plan for July to October 2012 attached.
10. MINUTES OF WORKING GROUPS & SCRUTINY GROUPS (Pages 23 - 26)  
Minutes attached for noting only:
  - a) Finance, Audit & Performance Committee, 30 April 2012;
  - b) Barwell & Earl Shilton Scrutiny Group, 2 May 2012.
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY